

**HIMACHAL PRADESH  
JAL SHAKTI DEPARTMENT**

No.ENC-SE(P&I-II)-SOP/2020-21 3808-85  
To

Dated 01, Dec., 2020

The Chief Engineers  
Shimla, Mandi, Hamirpur &  
Dharamshala Zones,  
Jal Shakti Department, H.P.

**Subject:-** Amendment in Sales Manual Instruction No.35 – To allow multi payment option to the consumers to make payments of electricity bill in parts up to due date and allowing part payments to Govt. Connections even after due date.

HPSEB Ltd. vide Sales Circular No.1/2020 dated 27.08.2020 (copy enclosed) has amended Sales Manual and allow consumer to make multiple transaction for deposit of electricity bill aggregating to or exceeding the bill amount till due date of payment vide instruction No.35.1.6 A(i) and further vide instruction No.35.1.6 A(ii) allowed part payment of Govt. connection even after due date.

You are, therefore, directed to issue these instructions to all concerned and ensure the payment of energy charges to HPSEB Ltd. before due date to avoid surcharge even if bill has not been received by Jal Shakti Department from HPSEB Ltd.

Encl: As Above

Yours faithfully,

  
( Er.Navben Puri)  
Engineer-in-Chief,  
Jal Shakti Department,  
Shimla-171005

**Copy forwarded to the following for information and necessary action:**

1. All the Superintending Engineer, Jal Shakti Circles, HP.
2. All the Executive Engineer, Jal Shakti Divisions, HP.
3. The Consultant (Electrical), Jal Shakti Deptt., HO, Shimla-5.
4. The Asstt. Controller(F&A), Budget Section of this office.

  
Engineer-in-Chief,  
Jal Shakti Department



102  
**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
**(A State Government Undertaking)**

Registered Office : Vidyut Bhawan, HPSEBL, Shimla-171004 (H.P.)  
CIN: U40109HP2009SGC031255  
GST: HPSEBL 02 AACCH4894EH2B  
Phone No. : 0177-2656224 (Office), 2803315(Fax)  
Website: www.hpsebl.com, Email: cecomm@hpsebl.in

**Sales Circular No. 1 / 2020**

No. HPSEBL/ CE (Comm.)/S-4/Vol-IV/20-7910 - 8249

Dated: 27-08-2020

To

1. The Chief Engineers (Op.), South/ North/ Central Zone, HPSEBL, Shimla/ Dharamshala/ Mandi.
2. All the Dy.CEs/ SEs, Operation Circles under HPSEBL.
3. All the Addl. SEs/ Sr. Executive Engineers, Operation, Electrical Divisions under HPSEBL.
4. All A.E.E.s/ A.E.s, Operation, Sub-Divisions under HPSEBL.

**Subject:- Amendment in Sales Manual Instruction No. 35- To allow multi payment option to the consumers to make payments of Electricity Bill in parts up to due date and allowing part payments to Govt. connections even after due date.**

Sir,

The subject cited issue has been discussed in the 78<sup>th</sup> meeting of Whole Time Directors held on 21.08.2020 and it has been approved to allow multi payment option to the consumers to make payments of Electricity Bills in parts up to due date and allowing part payments to Govt. connections even after due date. In view of this, following new instruction is added after instruction No. 35.1.6 and before instruction No. 35.1.7 :-

35.1.6 A (i) The consumer can make multiple transactions for deposit of electricity bill aggregating to or exceeding the bill amount till due date of payment. However after due date, the consumer shall have to pay the entire bill amount till such time the new bill is served with new date of payment. This part/ multi payment facility shall be allowed for all transactions i.e. online as well as offline ( Cash Counters) except offline RTGS transactions. This facility of multiple transactions shall neither be an approval for making payment of bills in installments nor conferment of any right on consumer for continuation of supply of power for non-payment of energy bill. This facility shall not affect the due date notified in the energy bill which shall continue to be the effective date for payment of entire energy bill and for all other intents and purposes and any outstanding amount after due date shall attract appropriate action including disconnection of supply as per provisions of Supply Code 2009 amended from time to time. The procedure for allowing payment of bills of arrears not originally billed in installments shall be followed as per existing Sales Manual Instruction No. 39.

Contd..2/-

25/8

27/8

[2]


- (ii) The government connections shall also be allowed to make multi payments even after due date due to various issues faced by them. The receipt of such payment shall deemed to be without prejudice to the HPSEBL right to levy the Late payment Surcharge(LPS) as notified from time to time and to disconnect the supply to the consumer for non-payment of electricity bill for which action shall be taken as per prevailing practice.

In view of above , the field units should exercise proper check of such cases who have availed the above facility and in case of non-payment of full amount of electricity bill as on due date, the action for nonpayment shall be taken as per Electricity Act,2003, Supply Code,2009 as amended from time to time and Sales Manual Instructions so as to avoid accumulation of outstanding amount. The restoration of supply after temporary disconnection in such cases where part payment has been made by the consumer shall not be done unless consumer clears all outstanding amount of electricity bill alongwith consumer service /fixed charges for period of temporary disconnection, late payment surcharge and reconnection charges as per provisions of Supply Code, 2009.

All the instructions pertaining to above issued earlier and included in the Sales Manual stand superseded by this Sales Circular to the above extent wherever not in line with the above amendment.

This amendment shall be effective w.e.f. 01.09.2020.

Yours sincerely,

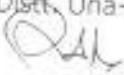
  
Chief Engineer (Comm.),  
HPSEBL, Vidyut Bhawan,  
Shimla-4

- Copy forwarded to the following for information and necessary action :-
1. The Addl. Chief Secretary/ Principal Secretary (MPP & Power) to the Govt. of H.P., Shimla-2.
  2. The Secretary, HPERC, Aayog Bhawan, Block No. 37, SDA Complex, Kasumpti, Shimla-9.
  3. The Chief Electrical Inspector, H.P. Govt., Block No. 29, SDA Complex, Shimla-171009.
  4. The Secretary, H.P. Electricity Ombudsman, Sharma Sadan, Behind Keonthal Commercial Complex, Khalini, Shimla-2.
  5. The Secretary, Consumer Grievances Redressal Forum, Kasumpti, Shimla-9.
  6. The Executive Director (Personnel), HPSEBL, Vidyut Bhawan, Shimla-4.
  7. The Chief Accounts Officer, F&A Wing, HPSEBL, Vidyut Bhawan, Shimla-4.
  8. The Chief Audit Officer, F&A wing, HPSEBL, Vidyut Bhawan, Shimla-4.
  9. The Superintending Engineer (Enf. & EA)/ Superintending Engineer (Tariff & SERC) in this office.
  10. The Superintending Engineer (IT) in this office to upload the same in the HPSEBL official website.
  11. The Resident Audit Officer, HPSEBL, Shimla-4.

Contd. 3/



12. The Dy. Secretary (Law), HPSEBL, Shimla-3.
13. The Company Secretary, HPSEBL, Shimla-4 with reference to Item No. 78.02 of 78<sup>th</sup> meeting of WTD held on 21.08.2020.
14. The Addl. Secretary-cum-PS/ Sr. PS to MD/ Directors for kind information of MD/ Directors.
15. The BBN Industries Association(BBNIA), C/o Single Window Clearance Agency, Industrial Area Baddi, Distt. Solan, H.P.
16. Parwanoo Industries Association, HPCED Building, Deptt. of Industries Complex, Sector-1, Parwanoo, Distt. Solan.
17. Kala Amb Chamber of Commerce and Industries(KACCI), Trilokpur Road, Distt.Sirmour-HP.
18. Himachal Chamber of Commerce & Industry, C/o Goel Diesel Service, Bhuppur, Paonta Sahib, Distt. Sirmour-HP-173025.
19. District Industries Association, Una, Himachal Pradesh, 94, Industrial Area, Mehatpur, Distt. Una-174315.
20. Nalagarh Industries Association, C/o Member Secretary, SWCA, Nalagarh, Distt. Solan-HP-174101.
21. Steel Manufacturers' Association, Trilokpur Road, Kala Amb, Distt. Sirmour-HP-173030
22. Mehatpur Industries Association, C/o Spatia Chemicals, 76-77, Industrial Area, Mehatpur, Distt. Una-HP.
23. Haroli Block Industrial Association, Tahliwala, Distt. Una-HP.
24. Bathu -Bathri Industries Association, Tahliwala, Distt. Una-HP.
25. Amb Sub-Division Industries Association, Karful, Distt. Una-HP.
26. Guard file.

  
 Chief Engineer (Comm.),  
 HPSEBL, Vidyut Bhawan,  
 Shimla-4

Himachal Pradesh State Electricity Board Ltd.

(A State Government Undertaking)



|                   |                                     |
|-------------------|-------------------------------------|
| Registered Office | Vidyut Bhawan, Shimla-171004 (H.P.) |
| CIN               | U40109HP2009SGC031255               |
| GST               | HPSEBL 02 AACCH48946H7B             |
| Telephone No.     | 0177-2657168                        |
| Website address   | www.hpsebl.com                      |

No. HPSEBL/CE (Comm)/IT Cell/ Imp Billing Log/2020 1001591 Dated: 29/12/2022

To

The Secretary (Finance),  
Government of Himachal Pradesh,  
Shimla-171002

Subject: Part Payment of energy bills by H.P. government departments

Sir

In view of the difficulties being faced by the Government departments, HPSEBL has amended its instructions (copy enclosed) and now Government departments can make multiple part payments less than the total outstanding of electricity bills, before and after the due date. This amendment has been made to facilitate the Government departments to make part payment of electricity bills depending upon the availability of budget.

However, it has been observed that the part payment of electricity bills is not being considered by Treasuries. The provision of Part Payment of electricity bills will help the concerned Govt. departments to reduce the Late Payment Surcharge amount as the LPS is applicable only on the balance pending amount.

Therefore, the Treasuries may please be instructed to consider the part payment of electricity bills payment in per the availability of budget.

DA: As above

*[Signature]*  
(E. R. K. Sharma)  
Managing Director  
HPSEBL, Vidyut Bhawan,  
Shimla-04.

Copy to Engineer-in-Chief, Jal Shakti Vidyut, In Shakti Bhawan, Shimla PIN - 171 00 for information and necessary action please.

*[Signature]*  
Managing Director  
HPSEBL, Vidyut Bhawan,  
Shimla-04.

*For n/a as discussed see if that instructions can be issued to DTOS in field part to accept payments*

*Adl Dir. (T&A) 29/12/2022  
Deepal Chaudhary*