

**HIMACHAL PRADESH
IRRIGATION & PH DEPARTMENT**

Division, Suni

Sub- Division, Suni,

**NOTICE INVITING TENDERS
(CENTRAL PWD CODE PARAGRAPH 94-95)**

1. Tender are hereby invited on behalf on the Governor of Himachal Pradesh for of work **Annual Running and Maintenance of LWSS Bag Bagtu, Tehsil Suni, Distt. Shimla, HP (SH: On contract basis)..**
 2. The estimated cost of Rs. **245200/-**.
 3. Contract documents consisting of the detailed plans, complete specifications, the scheduled of quantities of the various causes of work to be done and the set of conditions of contract to be complied with by the person whose tenders may be excepted, which will also be found printed in the form of tenders, can be seen/purchased at the Divisional Office between the hours of **11:00 A.M. to 4: 00 P.M.** every day, except on Sunday and public holidays and form available in this office or could be downloaded from the HP IPH Department website i.e. **www.hpiph.org** and the cost of the form should be in the shape of DD in favour of Executive Engineer, IPH Division, **Suni** or in cash, which should be submitted with the tender failing which tender will not be opened. The date of sale/Receipt and opening of tenders shall be considered as next working day if holiday is declared on above specified date.
 4. The site for the work is available/or the site of work shall be made available in parts as specified below.
 5. Tenders which should be placed in sealed covers, with the name of the work written on the envelopes will be received by the Divisional Office up to **3.00 P.M. on 21.01.2012** and will be opened by him, in his office on the same day at **3..30 P.M.**
 6. Tender are to be on I.P.H. Form No. **8** Which can be obtained from the office of IPH Division Suni on payment of the sum of Rs. **250/-** in cash/demand Draft. The time allowed for the carrying out of the work will be **One year** to be reckoned from the **15th days** after the date of written orders to commence work.
 7. The contractors should quote in figures as well as in words in rate and amount tendered by them. The amount for each item should be worked out and the requisite total be given.
 8. When a contractor signs a tender in any Indian Language, the percentage above or below of the tendered amount in the case of IPH Form No. 7 and the total amount tendered in case of I.P.H. Form No. 8 and 12 should also be written in the same language. In case of illiterate contractors the rates or the amounts tendered should be attested by a witness.
 9. Issue of tender form will be stopped **one day** before the time fixed for the opening of tenders.
 10. Earnest money amounting to Rs. **5000/-** (Unless exempted) must accompany each tender in the shape of F D R /national Saving Certificate in any Post Office in H.P. duly pledged in the name of the Executive Engineer, I&PH Division, **Suni** and each tender is to be in a sealed cover Subscribed. Tender for the above work due to be opened on **21.01.2012** and addressed to the Divisional Officer **I&PH Division, Suni.**
 11. The tender of those contractor who do not deposit he earnest money in the prescribed manners will summarily rejected.
 12. The contractor whose tender is accepted (Unless exempted) will be required to furnished by way of Security deposit for the due fulfillment of his contract such sum as will amount:-
 - (i) In the case of work costing upto Rs. 2,00,000/- @ 10% of the tendered amount.
 - (ii) In the case of work costing between 2 to 5 lacs @ 7.5% of the tendered amount.
 - (iii) In the case of work costing between 5 to 50 lacs @ 5% of the tendered amount..
 - (iv) In the case of work costing above 50 lacs @ 2.5 % of the tendered amount..
- The security deposit will be collected by deduction from the running bills of the contractor at the rates mentioned above and the earnest money deposit in the shape of national saving Certificate in any of the Post Office in H.P. duly pledged in favour of the Executive Engineer, I&PH Division **Suni** will be accepted.
13. The acceptance of a tender, will rest with the Executive Engineer, who does not bind himself to accept the lowest tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reasons. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

14. Canvassing in connection with tenders is strictly prohibited & the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
15. All rates shall be quoted on the proper form of tender alone.
16. Item rate tender containing percentage below/above will be summarily rejected. However, when a tenderer voluntarily offers a rebate for payment within a stipulated period, this may be considered.
17. On acceptance of the tender, the name of the accredited representative (s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated to the Engineer-in-charge.
18. Special care should be taken to write the rates in figures as well as in words, and the amount in figures, only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs.' should be written before the figures of Rupees and words 'P' after the decimal figures, i.e. Rs. 2.15, paisa and in the case of words the word Rs should precede and the word "Paisa should be written at the end. Unless the rate is in whole Rupees and followed by the word only it should invariably be up to two decimal places.
19. The Governor of Himachal Pradesh does not bind himself to accept the lowest or any tender and reserves to him self the right of accepting the whole or any part of the tender and the tenders shall be bound to perform the same at the rate quoted.
20. Sales tax or any other tax on material in respect to this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.
21. The contractor must produce Income Tax Clearance Certificate before the tender can be sold to him.
22. The contractor shall not be permitted to tender for work in the H.P. I. & P. H. Circle (responsible for award and execution of contracts) in which his near relative is posted as Divisional Accountant/or an officer in any capacity between the grades of Superintending Engineer and Assistant Engineer/(both inclusive). He shall also intimate the names of person who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in the H.P. I.& PH Department in the ministry of works Housing and rehabilitations Any breach of this condition by the contractor would tender him liable to be removal from the approved list of contractors of this Department.
23. The contractor shall give a list of non-Gazetted H.P. I & PH employees related to him. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of H.P. is allowed to work as a contractor for a period of two years of his retirement from Government service, without the previous permission of the Government of Himachal Pradesh. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission in the Government of Himachal Pradesh as aforesaid before submission of the tender or engagement in the contractor's service.
24. Tender for works in I&PH Department shall remain open for acceptance for a period of **120 days** from the date of opening of tenders.
25. Contractors exempted from payment of earnest money/security deposit in individual cases should attach with the tender an attested copy of Chief Engineer's letters Exempting them from the payment of earnest money and security deposit and should produce the original whenever called upon to do so.
26. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may tender for the same works. Failure to observe these conditions would render tender of the contractors tendering as well as witnessing the tender liable to summarily rejection.
27. While quoting the rates in the schedule of quantity the word "ONLY" should be written cost following the amount and it should not be written in the next time.
28. In case the original tender of the successful tender is on plain paper it should be drawn up by IPH Department contract form signature of the contractors and in the event of letters refusal to sign. His earnest money shall be forfeited.
29. The contractor shall submit a list of the works which are in hand/progress.
30. Over writing in the tender is strictly forbidden and correction if any should be initiated, tender containing doubtful figure shall be rejected.
31. The tenderer shall sign each page of the tender form. The contractor is bound to sign the contract agreement in whose favour the work is allotted within seven days, failing which

all terms and contract of PWD form 7,8,10,12 which ever applicable there shall be treated accepted by the contractor on the forms are stereo type.

32. The contractors who are exempted form payment of earnest money will deposit the same with in three days of acceptance of tender failing the date of commencement of work shall be reckoned from the same day.
33. If the contractor fails to start the work with in the stipulated period contain in letter of award necessary earnest money deposited by him shall absolutely be forfeited to the Govt. of H.P.

For and on behalf of Government.

Encl.:- Schedule of quantity.

Contractor.....

**Executive Engineer
I&PH Division, Suni.**