

Job No 2 Issued to Sh -----

I&PH.-6

**GOVERNMENT OF HIMACHAL PARDESH  
NOTICE INVITING TENDERS  
IRRIGATION & PUBLIC HEALTH**

**Division Mandi**

**Sub Division.....No 1**

I Tender in the prescribed forms I&PH .6&8 .are hereby invited on the behalf of Governor of H.P. .for name of work

Providing Sewerage Scheme Mandi Town (SH Laying of DI pipes 150 mm dia and C/O Manhole at Souli Khad Near the house of Sh Balak Ram	<b>68217</b>	<b>1400</b>	<b>250</b>	<b>2 Month</b>
---	--------------	-------------	------------	----------------

Estimated cost of Rs **68217/-**

Contract Documents consisting of the detailed plan specifications, the schedule of quantities of the various classes of work to be done and the set conditions of contract to be complied with by the person whose tenders may be accepted can be seen/purchased at the Division/Sub Division office between the hours of 11 A.M. and 5 P.M. every day except on Sunday and Public holidays on payment of Rs **250** in cash.

2 The site of the work is available/or the site for the work shall be made available in the parts as specified below.

3 Tenders which should always be placed in sealed cover with the name of work written on the envelopes will be received by the Executive /Assistant Engineer **11.1.2012 Division Mandi** /Sub Division up to **11 AM** .and will be opened by him in his office on the same day at **11 .30 AM**

4 Tenders are to be on I&PH Form No.....**6&8**..... which can be obtained from the office of Divisional/Sub Divisional officer concerned on the payment of a sum of Rs. .... in cash. The time allowed for the carrying out the work will be.....One Month ..... months from the Tenth day after the date of the written orders to commence work.

5 The contractor should quote in figure as well as in words the rate and amount tendered by them. The amount for each item should be worked out and the requisite totals given.

6 When a contractor signs a tender in an Indian language the percentage above or below and the tendered amount in the case I&PH Form No... ..and the total amount tendered in the case of I&PH Nos. 8 and 12 should also be written in the same language. In the case of illiterate contractor the rates or the amount tendered should be attested by a witness.

7 Issue of tender form will be stopped .....**one** ..... days before the date fixed for the opening of tenders , i.e.

On ..... OR on **10.1.2012 1.30 PM** .....

8 Earnest money amount to Rs... **1400/-** (unless exempted) in cash/Deposit at Call Receipt of Scheduled Bank guarantee by the Reserve Bank of India or in cash must accompany each tender and each tender to be in a sealed envelop subscribed Tender for the above work and addressed to the Executive/Assistant Engineer ..... Division/Sub Division.

9 The security deposit will be collected by deductions from the running bills of the contractor at the rates mentioned ,above and the earnest money deposited at the time of tenders, will be treated as a part of the Security Deposit.

**The security deposit will also be accepted in :-**

- 1 Cash
- 2 Promissory notes and stock certificates of central Govt. or State Government.
- 3 Post office cash certificates National Saving certificates Treasury Saving certificates and National Saving certificates.
- 4 Post Office Saving Bank Pass Books
- 5 Municipal Debenture or Post Trust Bonds
- 6 Deposit Receipts of recognized Bank approved by Govt for the purpose.

10. The acceptance of a tender will rest with the Executive Engineer, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without the assignment of reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

11. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

12. All rates should be quoted on the proper form of the tender alone.

13. Any item rate tender containing percentage below/above will be similarly rejected. However where a tenderer voluntarily offers a rebate for payment within a stipulated period this may be considered.

14. On acceptance of a tender the name of the authorized representative (s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge.

15. Special care should be taken to write the rates in figures as well as in words and the amount in figures, Only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures the word Rs should be written before the figures of the rupees and words 'P' after the decimal figure e.g. Rs 215 and in case of words the word Rupees should precede and the word Paisa should be written at the end. Unless the rate is in whole rupees and followed by the words 'only' it should invariably be upto two decimal place. While quoting the rate in schedule of quantities the words only should be written closely following the amount and it should not be written in the next line.

16. The Government of H.P. does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

Addition ..... Deletion ..... Correction ..... Overwriting.  
 .....  
 (Contractor.....) (Ex. Engineer.....)

(ii)

17. Sales Tax or any other tax on material in respect of this contract shall be payable by the contractor and Govt. will not entertain any claim whatsoever in this respect or deduction at source will be regulated under the provision of the Sales Tax Act.

Precent (2%) Sales Tax will be deducted from the bill of the contractor under section 12- A of the Pradesh General sales tax 1968 as per Gazetted Notification published in H.P. Rajpatra dated 4.8.1995.

18. The contractor must produce Income Tax Clearance certificate on the revised form notified under Ministry of Finance O.M.No. 221/34/76 II AI dated 21-5-81 circulated under O.M.No. 17829/55(I) 86-Coord dated 28-8-81 before the tender papers can be sold to him.

19. The contractor shall not be permitted to tender for works in the I&PH (responsible for awards and execution of contracts) in which his near relative is posted as Divisional Accountant or as officer in any capacity between the grades of Superintendent Engineer and Junior Engineer (Both inclusive) He shall also intimate the names of persons who are working within him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in I&PH Department in the ministry of urban development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contracts or this department.

20 The contractor shall give a list of non-gazetted I&PH employees related to him.

21 No Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of H.P. allowed to work as a contractor for a period of two years of his retirement from Government service without the previous permission of the Government of H.P. This contract is liable to be conceded if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Government of H.P. as aforesaid before submission of the tender or engagement in the Contractor's service. .

22 The tender for works shall remain open for acceptance for a period of -----days from the date of opening of tenders.

23 The contractors exempted from payment of earnest money/security deposit in individual cases should attach with the tender deposit and should produce the original whenever called upon to do so.

24 The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and has/have tendered for the same work. Failure to observe this condition would render tenderers of the contractors tendering as well as witnessing the tender liable to similar rejection

25 The tenders for the composite work includes the building sanitary and water supply installations Electrical works and Horticulture works. .

26 It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the Components parts and that after the work is awarded, he will have to enter into an agreement for each component with the competent officer concerned:-

(a) Executive Engineer civil for Civil components

(b) Dy. Director of Horticulture for horticulture Components

27 The tenderer apart from being a (I&PH) contractor must associate himself with agencies of the appropriate class which are eligible to tender for Sanitary and Water supply installations Electrical and Horticulture.

28 He should also see all drawings and in case of doubt obtain required particulars from Executive Engineer which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance thereof.

29 If on check there are differences between the rates quoted by the contractor in words and in figures or in the amount worked out by him the following procedure shall be followed

(i) When there is difference between the rates in figure and in words the rate which corresponded to the amounts worked out by the contractor shall be taken as correct.

(ii) When the amount of an item is not worked out by the contractor or it does not corresponded with the rate written either in figures or in words then the rate quoted by the contractor in words shall be taken as correct.

(iii) When the rate quoted by the contractor in figures and in words tallies but the amount is not worked out correctly the rate quoted by the contractor shall be taken as correct and not the amount

30 If it is found that the tender is not submitted in proper manner or contains too many corrections or absurd rates of amount it would be opened for Govt. to take suitable action against the contractor.

31 The contractor should see all drawings and in case of doubt obtain required particulars which may in any way influence his tender from the Executive Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.

32 Before tendering the contractor should visit the site and satisfy himself as to the conditions prevalent there.

33 If it is found that the tender is not submitted proper manner or contains too many corrections or absurd rates of amounts, it would be open for the Govt. to take suitable disciplinary actions against the contractor.

34 When tenderer voluntarily offer a rebate for payment within a stipulated period this may be considered.

35 The contractor shall comply with the provision of the apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so his failure will be a breach of the contract and the Superintending/Executive Engineer may in his discretion cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account any valuation by him of the provisions of the Act.

36 The site shown in the layout plan shall be cleared of all obstructions loose stone material rubbish of all kind as well as brush wood.. All holes or hollows whether originally existing or are produced by removal of

Addition ..... Deletion .....Correction .....Overwriting.  
.....  
(Contractor..... ) (Ex. Engineer .....)

**(iii)**

loose stone or brush wood shall be carefully filled up with earth well rammed and leveled off as directed.

37 The contractors responsibility for the contract shall commence from the date of Issue of orders of acceptance of tender.

38 Un-sealed tenders shall be similarly rejected. .

39 Before tendering, the contractor shall Inspect the site to fully acquaint himself about the condition in regard to accessibility of site nature and extent of ground, working conditions Including stacking of materi~ls installations of T&P etc. conditions affecting accommodation and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Department do any circumstances.

40 The contractor should read the specification and the study the working drawing carefully before submitting the tender.

41 The tenderer should acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained on the issue.

42 The contractor should verify all plans elevations and sections shown in the drawing and in case of doubt obtained required particulars which may in any way influence his tender from the Executive Engineer as no allowance whatsoever will be made beyond the contract for any alleged ignorance thereof.

43 The site of execution of the work will be made available as soon as the work is awarded. In case it is not possible for the department of make the entire site available on the award of the work the contractor shall arrange his working programe accordingly. No claim whatsoever for not giving the site in full on award of work or for giving the site gradually in parts will be tenable.

44 The tender documents show already the specify times and conditions on which tenders are required by the Govt. Hence all tender should be in strict conformity with the tender documents and should be ful filled in where ever necessary and initialed. Incomplete tenders are liable to be rejected. The terms and conditions of the tender documents are firm as such conditional tenders are liable to be rejected.

45 The site shown in the layout plan handed over for execution of work shall be cleared of all observations loose stone material rubbish of all kinds as well as bush wind all holes and holes whether originally existing or produced by removal of loose stone of bush wood shall be carefully filled up with earth well rammted and leveled of as directed by the Engineer-in-Charge before the commencement of the work Nothing whatsoever will be payable to the contractor on the account.

46 In case of discrepancy in the rates quoted the contractor in words and figures the rate quoted in words will be the correct basis and not the rate quoted in the figures.

47 The contractor's responsibility for the contract shall commence from the date of issue of orders of acceptance of the tender.

48 The tenderer while submitting tender must provide adequate information regarding his financial technical and organizational capacity to executes the work if the nature and magnitude.

49 The contractor should read the specifications study this working Drawing carefully before submitting the tender.

50 The rates for all items of work shall unless clearly specified otherwise include cost of all labour materials and other in puts involved in the execution of the items.

**Note :-** If a tenderer does not understand any articlesl/clause which is given in English version he should enquire before filling in the tender No suit on this account will be entertained afterwards and held valid.

51 The tender for works shall remain open for acceptance for the period as given below from the date of opening of tender

- 1 For tender to be accepted by EE/: -90 days
- 2 For tender to be accepted by SE/ : -120 days
- 3 For tender to be accepted by CE/ : - 120 days

52 The Division Office reserve right to ask for submission of sample as in respect of material for which the tenderer has quote his rates before the tender can be considered for acceptance. If the tenderer who is called upon to do does not submit sample with in 7 (seven) days of written order to do so the Government shall be at liberty to forfeit 10% of the said earnest money absolutely.

53 The tender on acceptance of offer if fails to commence the work with in sti-ulated period the earnest money deposited with tender will be forfeited and will be absolutely at the disposal of the H.P. Government with out any reservation on the part of the tenderer.

54 “In case the lowest tenderer withdraws the offer or fails to start the work or refuses to carry out the work for which he has tendered and found to be the lowest one after its opening with in the validity perioed the earnest money so deposited by the tenderer shall stand forfeited and will be absolutely at the disposal of the HP Government without any reservation on the part of the tenderer.”

Signature of Contractor  
With full Address

Himachal Pradesh)

Executive Engineer  
I&PH Division Mandi  
(for and on behalf of Governor of

Addition ..... Deletion .....Correction .....Overwriting.  
.....  
(Contractor..... ) (Ex. Engineer .....)