

**NOTICE INVITING TENDER**  
**GOVERNMENT OF HIMACHAL PRADESH**  
**IRRIGATION & PUBLIC HEALTH DEPTT.**

**FORM 6 (IPH)**

Sealed tenders on prescribed forms are hereby invited on behalf of the Governor of Himachal Pradesh, for the following work(s).

**Providing LWSS to PC habitation of census village Mandal Sub-Village Tikkari in GP Mandal in Tehsil Sadar District Mandi HP ( SH:- Supply and erection of pumping machinery).**

- i) *Division \_Baggi in Distt. Mandi H.P.*
- ii) *Sub-division No.II Baggi*
- iii) *Estimated cost: - `2,70,000/- ( `Two Lac & Seventy Thousand Only). ( in words)*
- iv) *Earnest Money : ` 5400/-*
- v) *Time of Completion \_\_\_\_\_6\_\_\_Months*
- vi) *Cost of tender Forms ` 250/-*
- vii) ~~*Last date of sale of tender Forms \_\_02/02/2012*~~
- viii) *Time of Sale of tender forms between 11 AM to 3 PM except Sundays & Public Holidays.*
- ix) *Last date of submission of completed tender forms: 03/02/2012 up to 11.00 AM.*
- x) *Date of opening of tender forms 03/02/2012.*
- xi) *Time of opening of tenders \_\_11:30 AM*
- xii) *Validity of offer 90 days from the date of opening*
- xiii) *Forms applicable: - Item rate tenders 6 & 8  
Lump Sum tenders 6 & 12*
- xiv) *Material to be issued to Contractor: -*

<i>S.No.</i>	<i>Material to be issued</i>	<i>Rate</i>	<i>unit</i>	<i>Place of issue</i>
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*xv) Labor rates applicable for the work: - As notified by the Govt. under minimum wages act on the date of receipt of tender.*

*xv) Hiring charges of Machinery: -*

**AVAILABILITY OF FORMS: -**

- 2) Tenders are to be submitted only on the prescribed forms as prescribed against 1 (xiii) above and can be obtained from the office of concerned Divisional office on payment of a sum given against 1 (vi) above in cash or it can be downloaded from [www.hpiph.org](http://www.hpiph.org) in which case the cost of form shall have to be deposited by the contractor at the time of submission of tenders, in the divisional office.
- 3) Tender documents consisting of the detailed plans, specifications, schedule of quantities of various items of work, and the set of conditions of to be complied with can be seen/purchased from the divisional office on the date(s) & time given against 1(vii & viii) above. *The SOQ & relevant forms can also be downloaded from IPH department's web site [WWW.hpiph.org](http://WWW.hpiph.org).*

**FILLING, SUBMISSION & OPENING OF TENDER DOCUMENTS: -**

- 4) Tenders which should always be placed in sealed covers, with the name of the work written on envelop will be received by the concerned Executive Engineer of IPH Division up to date & time shown given at **1 (ix) and opened on the date & time shown at 1(x & xi) above.**
- 5) Canvassing/compartmentalization is strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.
- 6) The contractors **must quote the rates in figures as well as in words** .The amount for each item should be worked out and the requisite totals given.
- 7) When a contractor signs a tender in an Indian language, the total amount tendered in the case of form No. 8 and 12 shall also be written in the same language. In case of illiterate contractors, the rate or the amount tendered should be attested by a witness. Such tender shall not be witnessed by the contractor(s) who himself/themselves has/have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender, liable for rejection.
- 8) Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such a way that interpolation is not possible. The total amount should also be written both in figures and in words. In case of figures, the word ‘Rs’ should be written before the figure and words ‘P’ after the decimal, i.e. Rs. 2.15 P and in case of words, the word Rupees should precede and the words “paise” should be written at the end. Unless the rate is in whole rupees and is followed by the word “only”, it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word only should be written closely following the amount and not in the next line.
- 9) Any Item rate tender containing percentage below/ above shall be summarily rejected however when a tenderer voluntarily offers a rebate for award of work with in validity period, this may be considered by the authority competent to accept the tender.
- 10) The tenderer apart from being a IPH contractor must associate with agencies/ individuals of the appropriate class who are eligible to tender for sanitary, Water supply, Electrical & Mechanical installations.
- 11) **The tenderers tendering for pumping machinery must be authorized dealers/Sub dealers of approved makes of machinery as approved by the department proof of which shall be produced by the tender at the time of submission of tender.**
- 12) Over writing in the tender is forbidden and correction if any should be initialed with full signatures.. Tender containing doubtful figures shall be rejected.
- 13) Un-sealed tenders shall not be opened in any case.
- 14) The contractor should read the specifications carefully before submitting the tender.
- 15) **The tenderer shall sign each page of the tender form.**
- 16) If it is found that the tender is not submitted in proper manner or contains too many corrections or absurd rates or amounts it would be open for Govt. to take suitable action against him.
- 17) The acceptance of a tender after opening will rest with the Executive Engineer, who does not bind himself to accept the lowest tender and reserves to himself the right to reject any or all of the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- 18) The contractor should also see all drawings and in case of doubt, obtain required clarifications from Executive Engineer, which may in any way influence his tender as

no claim whatsoever shall be entertained for any alleged ignorance thereof, once tender has been opened.

19) If on check there are differences between the rates quoted by the contractor in words and in figures or in the amount worked out by him, the following procedure shall be followed:

- a. *When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the contractor, shall be taken as correct.*
- b. *When the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.*
- c. *When the rate quoted by the contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the contractor shall be taken as correct and not the amount.*

20) It is in the interest of the contractor that he visits the site of work and acquaints himself with conditions prevalent there before submitting his tender, as no claim whatsoever shall be entertained once tender has been **submitted**.

#### **EARNEST MONEY: -**

21) Earnest money shown at 1(iv) above (**unless exempted**) must accompany each tender in the shape of National saving certificates/post office saving pass book of any post office in Himachal Pradesh / Fixed deposit receipts of a Nationalized bank duly pledged in the name of concerned Executive Engineer. In case the contractor/firm is exempted from depositing the earnest money with individual tenders, an attested copy of the exemption letter issued by Chief Engineer/Superintending Engineer must accompany the tender and he shall produce the original whenever called upon to do so.

22) The tenders of those contractors who do not deposit the Earnest Money in the prescribed manner will not be opened and summarily rejected.

23) **In case the successful contractor/firm has been exempted from depositing the earnest money with individual tenders, he/they shall have to deposit the earnest money within 10 days of being informed by the executive engineer to do so failing which the work shall not be allotted to the tenderer & the amount so deposited in any shape for exemption shall stand forfeited.**

24) **In cases where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Executive Engineer, the earnest money so deposited by the tenderer shall stand forfeited.**

#### **SECURITY DEPOSIT: -**

25) The contractor whose tender is accepted, (unless exempted) will be required to furnish by way of security deposit for the due fulfillment of his contract, such sum as under: -

- (i) For works costing up to Rs. 2,00,000/- @ 10% of the tendered amount of the work.
- (ii) For works costing above Rs. 2,00,000 and up to Rs. 5,00,000 @ (i) +7.5% of remaining amount
- (iii) For work costing above 5 lacs and upto 50 lacs @ (ii)+5% of remaining amount.
- (iv) For works costing above 50 lacs @ (iii) +2.5% of remaining amount (without any limit).

The security deposit will be collected by deduction from the running bills of the contractor at the rates mentioned above. However the security amount in excess of Rs.2.00 lacs may be submitted in the shape of National saving certificate/Fixed deposit receipt in any schedule bank or in any Post office in HP

duly pledged in favour of Executive Engineer I &PH Division as indicated in S.No. 1. The earnest money shall however be adjusted against the security deposit.

**GENERAL CONDITIONS: -**

- 26) The contractor registered with the department shall also have to get himself registered under Building & Other Construction Workers (Regulation of Employment & conditions of Service) Act, 1996.
- 27) The site for the work shall be made available as soon as the work is awarded. ***In case it is not possible for the department to make the entire site available on the award of work, the contractor/firm shall arrange his working programme as per availability of site accordingly. No claim whatsoever for not giving the site in full on award of work or for giving the site gradually in parts will be tenable.***
- 28) On acceptance of the tender, the name of the authorized representative (s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated to the Engineer-in-Charge.
- 29) The time allowed for completion of the work as shown at 1(v) above shall be reckoned from the fifteenth day after the date of written orders to commence the work, by the engineer in charge.
- 30) All statutory deductions such as sales tax/Income tax/or any other statutory levies as levied by Government of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account.
- 31) The contractor shall not be permitted to tender for work in HPIPH Circle responsible for award and execution of contract in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the rank of Superintending Engineer and Assistant Engineer (both inclusive). He shall also intimate the name of persons who are working with him in any capacity or are subsequently employed by him who are near relative to any gazetted officer in HP IPH in the Ministry of works, housing and rehabilitation. Any breach of this condition by the contractor would render himself liable to be removed from the approved list of contractors of this Department. The contractor shall give a list of such officers posted in IPH department who are related to him.
- 32) The contractor shall give a list of non- gazetted HP IPH employee related to him. No engineer of Gazetted rank or other Gazetted Officer employed in Engineering /administrative duties in an Engineering Department of the Govt. of HP is allowed to work as a contractor for a period of two years of his retirement without the previous permission of the Govt. The contract is liable to be cancelled if either the contractor or any of his employee is found at any time to be such a person who had not obtained the permission of the Govt. as aforesaid before submission of the tender or engagement in the contractor's service.
- 33) The contractor shall submit a list of the works which are in hand/in progress on a form as specified.

Contractor

Executive Engineer  
I &PH Division Baggi